

ATTACHMENT B

Secretary of State's Council on Library Development

Minutes

Kirkpatrick State Information Center
Secretary of State Conference Room
Jefferson City, MO

June 20, 2008

Members present: Carr, Baker, Bates, Byerly, Darst, Fares, Fridley, Maxwell, Mullaly-Quijas, Sanders

Absent: Bray, Buthod, Hogerty, Mayer, McCampbell, Moore, Perry, Talboy, Wilke

Guests Attending: Jeanne Sullivan, MOREnet
Kelly Pingleton, Director of Hamilton Public Library

Staff present: Conroy, Reading, Steinman, Morrison, Musselman, Hines

Carr called the meeting to order at 10:05 a.m.

Council members and guests were introduced.

New Staff Introductions:

Richard Smith, Director of Wolfner Library introduced new employee, Drew Woodling, Clerk I in the Circulation section of the Wolfner Library.

Barbara Reading, Director of Library Development introduced two new employees to the Library Development section of the State Library: Luke Polson, Technician I and Jean Morrison, Technology and Electronic Services Consultant.

Legislative review: Margaret Conroy, State Librarian

Only a small number of bills were passed and sent forward for the Governor's signature this session. Two of the top bills passed this session were on property tax reform and illegal alien reform.

SB 711 passed, but has not yet been signed by the Governor. The bill intends to cap the growth of property tax levies by not allowing political subdivisions that have voluntarily

rolled back levies under the authorized maximum to roll up significantly in re-assessment years when the assessments go up. The intent is to limit the ability of the taxing districts to roll up levies to take advantage of the higher assessments.

HB 1549 deals with illegal aliens and has been delivered to the Governor. It addresses employment and limits the provision of public services to illegal aliens.

At the end of session a proposal was inserted into an unrelated bill that would have eliminated the residency requirement for Kansas City Public Library trustees. The language was later removed, although the issue may resurface next session.

The Secretary of State's budget was sent to the Governor almost entirely intact. The request included flat funding for state aid, the REAL Program and Literacy Investment for Tomorrow (LIFT). A request was submitted for full funding of the Athletes and Entertainers Tax (A&E) funds. The Governor forwarded a request of 75% of the total funding. This was cut further back by the legislature, but still resulted in an increase over last year of \$500,000.

MOREnet had requested an additional \$3 million dollars, but the Governor did not submit this request to the legislature. Representative Fares' Education Committee put the request back in, but the Education Committee's recommendation was not passed in the budget.

Conroy said Missouri has seen a reduction in the number of people either willing or able to represent Missouri at the American Library Association's National Library Legislative Day. There were only four participants this year, to cover visits to 11 legislators and two senators. The State Library and the Missouri Library Association are going to try to work together to increase the number of future participants in NLLD.

Discussion of unserved areas – Barbara Reading, Director of Library Development, Maria Hines, Library Administration and Management Consultant

Reading said one of the items covered when writing the LSTA Five-Year Plan was unserved areas within the state. The goal stated "Provide every Missouri citizen with library service by helping citizens extend tax-supported library service to each county in Missouri or to expand existing city libraries into county districts where no prior county library exists, and to ensure that those library services are provided in an effective and efficient manner to expand services to maximum resource capacity." The State Library is investigating approaches to meet this goal and asked for the Council's input.

Reading distributed maps indicating which districts in the state which are not served. There are thirty-two counties without county-wide library service. Of these thirty-two counties, three of them do not have any tax-supported libraries; these are Lincoln, Ozark, and Taney. The other 29 have one or more municipal libraries, supported either through a voted tax levy or the city's general fund. There are approximately 500,000 citizens in the state that do not have library service.

The State Library would like to see the whole state have tax supported library service. Areas without library service have definite disadvantages such as little broadband access and no general public access to various statewide databases.

Maria Hines gave an overview of current library establishment and expansion efforts. She often encounters reluctance to move away from local library service in order to establish a larger county wide type of library service district.

Reading said the assistance from the State Library has been reactive approach. If a library contacts the State Library, it will provide the library with information, help with networking with other libraries, and assist the library while it tries to develop its district.

Reading said one of the reasons for bringing this to the Council's attention was to determine if this was of enough concern that the Council would like to move forward with a study committee. Baker said study committee would be a good idea. Reading asked if a study committee should be formed should there be a motion from the Council describing what it is and what the committee's charge would be. The State Library would like participation in the committee by one or more of the Council members. Carr asked what Reading what the State Library thought the committee could accomplish. Reading said the committee could look at what is out there, and then develop some strategies. At the end of each phase there would be a need to come back to the Council and to talk to Secretary Carnahan about how to move forward.

Carr asked for a motion from the Council to direct the State Library to develop a study committee to provide an environmental scan and present strategies to the Council. Darst moved the study committee be formed. Baker seconded. Motion carried.

REAL Program changes – Margaret Conroy

In the original contract for the REAL program, libraries were issued 5 free e-mail accounts for their MOREnet membership fee. The MOREnet program has been undergoing some internal policy reviews and MOREnet's legal counsel suggested the free program-paid e-mail accounts, which are not very strictly monitored, could be a potential liability. MOREnet asked the State Library about eliminating the free program paid e-mail accounts and the State Library agreed that the free accounts should be discontinued at the end of the current contract year.

MOREnet also recommended new policy guidance for wireless access in REAL Program libraries, which would limit wireless access to authenticated patrons of the library. This guidance comes down from the federal e-rate program, which provides discounts for library-related internet access.

Committee Volunteers – Margaret Conroy

The State Library would like Council assistance with a couple of items in the FY09 LSTA plan. One of the items is electronic resources delivery in the state of Missouri. The State Library hosted a meeting of database providers to discuss common ground, duplication and what can be done to improve cost-effective delivery of electronic resources for Missourians. An outcome of the meeting was the establishment of a committee to investigate possible solutions. The committee will be composed of representatives from organizations and libraries that purchase electronic resources. A Council volunteer would be welcome.

Carl Wingo has been assigned to spearhead a committee on statewide courier service. He will be meeting with two other agencies in Missouri who offer courier services. He will then convene a committee to determine how to expand courier service to public libraries.

REAL EZ web presentation – Jeanne Sullivan, MOREnet; Kelly Pingleton, Director of Hamilton Public Library

Sullivan gave a brief introduction and history of the REAL EZ web program, a website service funded through the REAL program. MOREnet manages the server, hardware, software, provides a template to be used as a starting point for the libraries and provides technical support and training. The program provides small libraries a basic website.

In August of 2007 the first round of training for invited participants was completed. This is a two-year pilot program. There are currently twenty-two libraries in the program.

Pingleton gave online demonstration of the Hamilton Public Library's website which was created through the REAL EZ web program. She demonstrated the ease with which a library could design, update, and operate a website. She also demonstrated the ease with which patrons could access the library's website and perform various tasks.

Grant award review – Debbie Musselman, LSTA Grants Officer

Conroy introduced Debbie Musselman, the LSTA Grants Officer for the State Library. Musselman distributed handouts to the Council members on the long-term winter grant awards which were announced this past Friday. A total of \$677,777 was awarded.

The State Library now offers online grant overview sessions. The applications received in February and March as compared to the applications received in November showed that in November approximately 80% of the applications had to be returned to the libraries for further information. This last grant call only 50% had to be returned for further information. The sessions the State Library is offering are making a difference in the number of applications that have to be returned.

State Librarian Report – Margaret Conroy

Conroy said she wanted to thank Debbie Musselman for all her very hard work on the grants and the LSTA program.

Conroy asked if anyone had any questions or comments on the State Librarian's Report which was included with the meeting materials.

Approval of Minutes from: April 4, 2008 Council Meeting

Mullaly-Quijas moved the minutes be accepted as presented. Baker seconded. Motion carried.

Next Meeting Date:

September 19, 2008 – Location to be determined

Adjournment:

Carr adjourned the meeting at 2:15 p.m.

Remaining Meeting Dates for the 2008:

September 19, 2008

December 19, 2008